



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **GRAFIQ ADVERTISING SYSTEM CORPORATION**
Address : **#124-A SCT. Limbaga Brgy. Sacred Heart Quezon City**

P.O. No. : **22-09-1895**
Date : **September 1, 2022**
Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office**
Date of Delivery :

Delivery Term : **September 9, 2022/Please refer to the Terms**
Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	5,000	CATO Brochure, UNBRANDED 8.5 inches x 12 inches 3 folds on glossy paper *Layout will be provided by the end-user.	3.50	17,500.00
2	PCS	3	Tarpaulin, UNBRANDED 6ft x 8ft (Layout will be provided by the end-user) *Purchase Order shall cover all items found in the attached Terms of Reference. ***** Nothing Follows *****	580.00	1,740.00

For the use of Cultural Affairs and Tourism Office. for the use of Cultural Affairs and Tourism Office

Control No. **3747** GRAND TOTAL : **Php 19,240.00**

Total Amount in Words **Nineteen Thousand Two Hundred Forty Pesos Only.**

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
City Mayor

Conforme :

SHERLYN T. BUNGAG
(Signature over printed name of Supplier)
Date **9/2/22**

Requisitioning Office/Dept :

CHRISTIAN ALLEN N. ECHECHE
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : **₱ 19,240.-**
100-2022-08-
OBR No. : **0069-3371**
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